

WEMS TOKEN REQUEST FORM

This form is used to apply for a physical RSA token to provide a user with access to the Wholesale Electricity Market Systems (WEMS). The RSA token will be couriered to the new user at the address provided below.

This form needs to be:

1. Completed by the user and signed by the Market Participant Administrator (MPA); and
2. Emailed to wa.operations@aemo.com.au

The MPA must create a new user in the Market Participant Interface (MPI) prior to submitting this form:

(WEMS > Configuration > User Management > View Users > Add User).

Environment:

Production

Market Trial¹

User Details

Participant Short Name:	
First Name:	
Surname:	
Username in WEMS:	
Address to Courier the RSA token and be signed for collection:	
Phone / Mobile:	
Email:	

Declaration:

I undertake to notify **Market Operations (WA) immediately on 1300 989 797** should I no longer require WEMS access **or** my RSA token is lost or stolen.

User Declaration:	User Signature:	Date: ____ / ____ / ____
MPA Endorsement:	MPA Name:	
	MPA Signature:	Date: ____ / ____ / ____

Please call your MPA or Market Operations (WA) should you not have received your physical token within five business days from AEMO notifying you of the receipt of this form. If you need any help to complete this form, please contact Market Operations (WA) by phone on 1300 989 797 (option 1), or by email to wa.operations@aemo.com.au

¹ Test environments can simulate the operation of the WEM, but actual market outcomes may vary in these environments due to testing activities of Market Participants and AEMO, differences in software versions, and the time since the last database snapshot. For more information on the details and build currently running in each environment and the latest database snapshot date, visit <http://aemo.com.au/Electricity/Wholesale-Electricity-Market-WEM/Dispatch-and-market-notice>.